



PGFL Grants 2026

Frequently Asked Questions (FAQ)

Funding Programs

1. What funding programs are available for 2026?

PGFL offers two programs:

- **One-Year Grants Program**
- **Two-Year Grants Program**

Each program has two funding streams:

a) Project Funding

Project funding supports specific activities with clear goals and definite beginning and end points. Applications must include:

- A timeline and work plan
- Target audience
- A budget, including staff salaries related to the project

b) Operational Funding

Operational funding supports day-to-day organizational needs, such as:

- Staff salaries
- IT improvements
- Rent and office supplies
- Equipment purchases
- Volunteer recruitment and support

Applications for operational funding should explain how the funding will strengthen the organization.

2. What is the difference between a One-Year Grant and a Two-Year Grant?

One-Year Grants must be completed within one year.

Two-Year Grants are for projects that need more time and funding. Applicants must explain why a longer timeline and larger budget are necessary.

3. Can I apply for both a One-Year Grant and a Two-Year Grant?

Yes. You may submit:

- **One application** to the One-Year Grants Program, and
- **One application** to the Two-Year Grants Program

However:

- Applications must be **different**, not variations of the same idea.
- An organization can receive **only one grant** (either one-year or two-year).

4. Can I apply for both project funding and operational funding?

Each application can be for **only one funding stream** (i.e. project funding or operational funding).

Eligibility

5. What organizations are eligible to apply?

- **Registered charities** recognized by the Canada Revenue Agency (CRA), or
- **Incorporated organizations** (federal, provincial, or territorial) whose work supports PGFL's charitable purpose: supporting local literacy activities and raising public awareness of literacy.

6. Can provincial, territorial, or national literacy organizations apply?

Yes, for **project funding only**, if:

- The project meets PGFL funding criteria, and
- There is a clear connection to **local literacy programs**, with local impact clearly explained.

7. I received a grant last year. Can I apply again?

Applications are reviewed on their own merits each year.

Please indicate whether your proposal is:

- A continuation or expansion of a previous project, or
- A new project

Applications

8. How do I apply?

Applications must be submitted through **SurveyMonkey Apply (SM Apply)**.

The portal includes:

- Step-by-step instructions
- A PDF copy of the application
- Guidelines and FAQs
- A help button () at the top of the page

9. How much detail should I provide?

Provide clear and detailed information. Reviewers may not be familiar with your organization, so explain your work and plans in plain language.

10. Must projects be in English or French?

No. In support of reconciliation, adult literacy or family literacy programs centred around Indigenous languages are eligible.

11. Are digital literacy projects eligible?

Yes, if technology (such as phones, tablets, or computers) is used to **build literacy skills**. Projects that only teach how to use technology are **not eligible**.

12. Do I need to submit letters of support?

No. Letters of support are not required and will not be shared with reviewers.

13. Do I need audited financial statements?

If you do not have audited statements, **unaudited statements or review engagements are acceptable**.

14. Do I need to submit a budget for operational funding?

No. Your organization's **annual budget** is sufficient.

Appeals

15. Can I appeal a funding decision?

No. PGFL funding decisions are final. You may request a **debriefing** to understand why your application was not approved.

Definitions

Adult Education Principles

Adult learning works best when:

- Learners know why they are learning
- Learners are self-directed
- Learners share knowledge with others
- Learning meets immediate needs
- Learning focuses on solutions
- Motivation comes from within

A learner-centred approach recognizes learners' experiences and knowledge.

Adult Literacy

Adult literacy is the development of reading, writing, and oral communication skills by adults.

Capacity Building

Capacity building strengthens the support systems around literacy programs. This may include:

- Curriculum development
- Staff or tutor training
- New approaches within an existing literacy program
- Program expansion to reach new learners

Family Literacy

Family literacy supports parents, grandparents, and caregivers to improve literacy skills for the whole family.

Promising Practice

A promising practice is an approach that shows potential to be used successfully by other literacy programs, based on evaluation and research.

Literacy Program

A literacy program is an organized set of activities designed to improve literacy skills.

Local Impact

Projects must clearly benefit **local literacy programs**. Projects submitted by provincial, territorial, or national organizations must explain the local impact of the project.